

Draft Minutes of remote Recreation Ground and Open Spaces Meeting
held at 6:30pm Thursday 15th April 2021

Present: Cllr Emms, Cllr Brockman, Cllr Ellis and Bob Schofield.
0 members of the public
Clerk Carol Harbach

20/76 Welcome and Apologies for absence

Cllr Emms welcomed everyone to the remote meeting of the Parish Council (PC) and Cllr Ellis for joining the committee.

20/77 Declaration of Members Interests

Any declarations of interest will be brought up and declared as they arise on the agenda.

20/78 Agree minutes from the last Recreation Ground meeting held 11th March 2021.

These were agreed to be true and accurate.
Proposed Cllr Emms and seconded Cllr Brockman all agreed.
All agreed.

20/79 Matters arising from these meetings.

Asset register later on agenda
Terms and conditions later on agenda
Clerk to contact tree woodland trust project – this was completed and now discharged.
Action for working group re caravan hire – later on agenda
Cllr Brockman action to supply a paper for the website regarding the footpath query for residents to comment on, and speak to Andrew Stacey. Ongoing.
Clerk contact the race organisers regarding the committees last decision regarding the race on Sunday. They ignored this and are still planning to go ahead with the race against the PC and government guidance.

20/80 Public Open Forum (maximum 10 minutes)

Questions to be noted and answered at the next meeting.
No members of the public attended

20/81 Committee members individual reports

Cllr Brockman -No report

Cllr Emms – No report

Bob Schofield – Had some historical things went back to 20th Aug meeting it was proposed to look at repainting the village sign on pond corner. **Action Clerk to follow up for quote of village sign after inspection.**

Flower wooden tubs are rotting and bench needs resealing. Cllr Emms will look at this and get back to the committee. **Action Cllr Emms also to look at sign.**

Clerk to collect from the shop tomorrow and ask Mike to put in on an oak post and postcrete it in, **Action Clerk** to talk to the lady who contacted the council regarding this.

Minutes of 5th October 2020 – Ditch of recreation ground – hadn't been cleaned properly. On the agenda later.

Minutes of 25th July 20 report about footpath signs at Whyborne up towards Horne street. Cllr Brockman stated it is in hand and has been reported to CBC.
Cllr Brockman to check up on this again. Action **Cllr Brockman** to check out.
Wickstead Clerk to check date that they are coming **Action Clerk**
Bob Schofield asked about cleaning the signs around the village. This was explained.

Cllr Ellis – Nothing to report as this is the first meeting attended.

20/82 Terms and conditions (T&C) for contracts

This will be now looked at by Cllr Emms and the Clerk and be given to the new contractors as they arise. Eg Football team/Tennis Club these are still to be concluded and will be picked up by new committee.

New contracts with the Tennis Club needs to be sorted quickly Cllr Emms and Clerk to look at this. Last contract ended 2017.

A Standard form is to be produced for hirers of the Recreation ground etc similar to the one the CC have for Langham Lodgers. **Action** Cllr Emms

Also the T&C will be produced after a discussion with the Tennis Club for agreement.

20/83 Contractors worksheets and job list

A list has now been obtained from Mike Rich on the works he has completed in the past on behalf of the council.

There needs to be a way of asking Mike Rich to complete things at a given time and a process for all the contractors works that are completed to be checked. This will help the finance team to have the information that they need when they are presented with the invoices for payments.

It was thought a spreadsheet with the detail of jobs, when completed and approved would be produced between Cllr Emms and the Clerk which would be for all contractors that work for the council. This would enable jobs to be requested and dates completed to be clearly identified.

This was agreed by all.

For the contractors for forthcoming grass cutting is easy to check and the Clerk is able to know the dates from the contractors as they contact her to arrange for the gates to be opened.

20/84 Quotes for works at Recreation Ground for forthcoming year to be agreed

The committee have all been circulated the quotes that have been obtained.

Decision to offer the Grass cutting on the field and Playarea to be offered to: Pinnacle was proposed Cllr Ellis and seconded by Cllr Brockman.

Decision to offer the left-hand hedge cutting and clearance including removing debris to be offered to: Bowman & Sons
Proposed Cllr Ellis Seconded **Cllr Brockman**

Decision to offer the right-hand hedge cutting and ditch clearance and clearance of debris to be decided after further clarification

Action to clarify the intended work quoted for by Bowman's and Pinnacles due to the high variation in cost between them. Clerk to make sure Pinnacle is in line with Bowman quote on the specification and then the committee will make the decision. This decision will be agreed next month.

Action Clerk

Decision to offer the grass cutting around the village to: Troggy
proposed: Cllr Emms seconded: Cllr Ellis

Clerk to contact Pinnacles and Troggy. **Action Clerk**

When the ditch quotes have again been clarified this will go to the Finance committee who will be informed.

Also quotes to get re-silvering work for the monument and School Rd will be looked at. Hopefully getting both quoted for at the same time.

There are boards at the community centre upstairs which have passed Chairman of the Parish Councils name on and Peter Dawson's name needs to be added to this. Quotes will need to be obtained for this. Bob Schofield will see if he can find out who added previous names to this. **Action Bob Schofield**

20/85

New enquiries to hire out field

There are enquiries still from Reed Hall Sentinel Football Team -next on agenda.

this Langham Lodgers usual Saturday field hire – their season will currently end after weeks match. They will then be billed for the hirer by the Clerk. All agreed

Jo Bartholemew requested to hire the field for keep fit classes on a Monday evening 6:30pm – 7:30pm. The CC will open the car park if the hirer rents the toilets for a £10 fee to comply with their insurance. (if there are no other hirers at the time wanted).to comply with their insurance. The hire to the Council will be charged at £15 per hours paid by BACS monthly after a relevant copy of the Public Liability Insurance is obtained.

Vespa Club Scooter Rally – 24th/25th September – this was agreed last year by the full council but was cancelled due to covid restrictions. They would like to go ahead later in the year and are hiring the CC for the weekend and have security arranged overnight. The CC will be open for people to use the toilets for this event. The only thing they are asking the Parish Council to permit approx. 10 people to camp in tents and vans for the one night and how much they would the PC charge for this. Clerk to check how much of the field the club wish to hire and to come back to the committee. **Action Clerk** Prices to come back to next meeting.

Agreed to hirer to Scooter Club: Proposed Cllr Emms seconded Cllr Brockman.
All agreed.

On the 3rd and 4th July a hirer at CC would like fireworks at 12:00 (by a professional firework company) at family and friends fundraising event, as this will then be to mark the 4th July celebration. The hirer (who is American) is happy to put out leaflets/notices around the village regarding the fireworks so people would be aware of the noise. The hirer stated that if the cost of the fireworks company is too expensive it would not take place anyway, this was to be confirmed.

This was discussed by the committee and as long as villagers are aware in good time, it was also thought to put this on the LPC website with a cut off date by end of April for comments. It was thought to have a small charge for the use of the field. A draft would be produced and to speak to Cllr Bottwood about this for the website. All agreed.

Stone Island football team have requested any free Saturdays to play the remaining games of their season. These hirers have hired from the PC in the past. It was thought that this should be the same cost as in the past which is the same price charged to Langham Lodgers. This would be on an ad hoc basis as and when. They may wish to contact the CC for hire of changing rooms etc. This was proposed Cllr Emms and seconded Cllr Ellis. All agreed. Clerk to contact Stone Island Football Club.

20/86 Reed Hall Sentinel Youth Team representatives

This was discussed again and they will need to be contacted either way to see if they will play on a Sunday and not a Saturday. They would hire the CC toilets and changing rooms when able so this would get around the car park situation. As Langham Lodgers usually play on a Saturday and they have been with Langham a long while it was agreed to still offer them Saturdays. Clerk to contact Reed Hall and see if they are willing to play on a Sunday and to come back to the committee. **Action Clerk**

20/87 Outstanding works

Noticeboard – is now up in the area opposite the pub.
Pavilion painting – Mike Rich has requested that white lining paint be ordered to complete the football field markings. Approx £150, this is the amount that was put into the agreed Recreation Ground Budget. All agreed.
Also there is a quote to complete the repainting of the pavilion from Mike Rich of approx. £30 for the paint and 5hours to complete the works needed. Total quote approx £110 - £150 including labour and materials. The committee would like the price in writing including materials. When this comes back and is confirmed it will be agreed to go ahead and start the works.
Bonfire clearance – Quotes to get this cleared will be obtained and Mike Rich will also be asked for a clearing price **Action Clerk**

20/88 Working Group update

Cllr Emms – The group are working at speed and good progress has been made. The plan is that the first communication will be via the newsletter that will go out to the village on the 1st May. A flyer which has been developed and will be on front page of the next news letter, it will have a QR code on it which will take you to the survey. There will be narrative in the newsletter about what want the LPC working group are trying to achieve and a link to the Parish Council website to enable this to be completed on line. There will also be printed surveys given out around the village. The flyer will be made available in various places around village, and on the LPC website. The survey will be created using google forms. Cllr Bottwood, Mrs. Shouksmith and Cllr Emms are working on this so it is ready for the 1st May. It was reported that the working team are doing a great job.

20/89 Asset Register Update

Clerk has questioned who insures the tennis court, the “maintenance fund” is covered by both parties paying in to the Tennis account. The tennis club have their own Public liability insurance but it is unclear who insures the actual court. Added telephone box to list (£5K) and VAS sign (£8k) as not on previous list tennis court £50K put in insurance quote.

Cllr Emms will contact the Tennis Club **Action Cllr Emms**

Cllr Emms thanked everyone for all the good progress that has been made catching up on outstanding issues at this committee.

20/90 Items for the next Agenda

Any items to be given to the Clerk

20/91 Time and date of next meeting

Wednesday 5th May 2021 6:30pm

Signed

Cllr Emms

Date