

**Draft Minutes of Recreation Ground and Open Spaces Meeting**  
**held at Langham Community Centre 6:30pm Thursday 17<sup>th</sup> June 2021**

Present: Cllr Emms (Chair), Cllr Brockman, Cllr Ellis and Bob Schofield.  
0 member of the public  
Clerk Carol Harbach

**20/104 Welcome and Apologies for absence**

Cllr Emms welcomed everyone to the meeting of the Parish Council (PC)

**20/105 Declaration of Members Interests**

Any declarations of interest will be brought up and declared as they arise on the agenda.

**20/106 Agree minutes from the last Recreation Ground meeting held 5<sup>th</sup> May 2021.**

These were agreed to be true and accurate.  
Proposed Cllr Ellis and seconded Cllr Brockman.  
All agreed.

**20/107 Matters arising from these meetings.**

Village sign – on the agenda later.  
Pond Corner – has now been cleaned up. Completed and discharged.  
Benches refurbishment – Mike Rich was contacted regarding this.  
Completed and discharged.  
Wicksteed inspection – on the agenda later.  
Chairman board at Community Centre – **Ongoing Cllr Brockman**  
Cllr Emms to contact CC re draft hirer contracts– Completed and discharged.  
Scooter rally – 24<sup>th</sup>-26<sup>th</sup> September have met and committee agreed £6.50 a night for tents etc which was sent to the organiser. Completed and Discharged.  
Reed Hall Football Club – want to go ahead with hire on a Sunday in August at the start of the football season. Want to have a draft contract and costs so they can sign up. **Action Cllr Emms to produce draft for agreement by committee**  
Tennis Club courts for insurance purposes. This is now included on this years insurance. Completed and Discharged.  
Firework hire on 4<sup>th</sup> July – hirers have been informed on committee decision to go ahead. Cllr Emms will contact Cllr Armstrong regarding a reminder to be put on the Website, Langham Locals and LPC Facebook page to remind residents of the fireworks activity for a private party. This had been signposted for villagers and no objections had been received. **Action Cllr Emms** Clerk to contact hirer to remind him about distributing his own flyers in the village as had been part of the agreement. **Action Clerk**  
Quotes to clear up the debris from previous bonfires is still ongoing **Action Cllr Brockman**  
Terms and conditions – on the agenda later.  
Contractors worksheet – on the agenda later.  
Ditch contractor – has been contacted will schedule for after summer in September/October time after the bird breeding season. Discharged.

**20/108 Public Open Forum (maximum 10 minutes)**  
Questions to be noted and answered at the next meeting.

No public present.

**20/109 Committee members individual reports**  
Bob Schofield – Raised a number of points regarding items that are on the agenda later.  
Cllr Brockman – None at the moment.

Cllr Ellis – None at the moment.

Cllr Emms – None at the moment.

**20/110 Wicksteed Inspection report**  
This was discussed in detail and it was agreed to go ahead with the quote supplied as this is in the budget and has been agreed by the full council.

It was proposed to accept quote and undertake works.  
Proposed Bob Schofield seconded Cllr Ellis. All agreed.

Also, it was agreed to find out how much the quote would be for the new surface for the Pod and the availability of completing all the works. This will be reported back at the next meeting. **Action Clerk.**

Trampoline – This was a concern to Cllr Emms and requested that the Clerk look at contacting the previous suppliers of the quotes to see if these were still valid or needed updating.  
The Clerk was also requested to check the current insurance to see if we are covered for Trampolines or if this is an extra charge on the policy. Clerk to report back to the council when she has the information. **Action Clerk.**

**20/111 Updated request from Community Shop regarding memorial bench**  
The Clerk has received notification from the Secretary of the LCC that the tree that is in discussion is on land owned by the LCC and not the PC. **Action Clerk** to inform Gill Flack/Charlotte Parker of this and ask them to contact the LCC regarding this.  
Bob Schofield believed that this was not correct but was happy to go with the committee decision.

**20/112 The Shepherd corner refurbishment**  
The letter and quotes received a resident/s regarding the proposed work at this area was discussed. An alternative solution was discussed and a quote will be sought and then brought back to the committee to discuss. Clerk to contact the residents who sent the letter and quote and to thank her for the information and work she has undertaken on this. **Action Clerk**

Cllr Brockman will be obtaining another quote to have the ivy and lilac also cut back in this area. **Action Cllr Brockman.**

**20/113 Terms and conditions for contracts**

Cllr Emms will be speaking to Dr Rudge and the treasurer of the Tennis Club, to arranging a meeting to discuss Dr Rudge's email and the S106 money

question that the PC have received. This will be completed by Cllr Emms as soon as possible. Cllr Ellis will attend. **Action Cllr Emms.**

Reed Hall Football Club – draft contract/costs will be looked at by Cllr Emms.  
**Action Cllr Emms.**

**20/114 Contractors worksheets and job list**

Cllr Emms has suggested that he will talk with contractor Mike Rich on a monthly basis for works that are to be completed for the forthcoming week/month. **Action Cllr Emms.**

**20/115 Quotes for works update**

Pond corner – waiting for final quote to come in regarding repainting of the village sign. **To be placed on the agenda for next month.**

Re silvering of monuments – Clerk to chase for quote. **Action Clerk**

**20/116 Working group and village survey update**

Cllr Emms updated the committee that it is still unofficially possible for the online survey to be completed until 6pm on 18<sup>th</sup> June. Currently the PC have received 82 in paper form and 36 on line surveys. With both paper surveys permitting two people to complete, this is approximately 200 people's views returned.

All the paper versions are being inputted into the google forms online version to have all the responses in one place. The comments on the forms will be placed on to a word document for easy access. Once this has been completed the working group will be able to export and analyse the information in google sheets.

This is hoped to be completed by the 25<sup>th</sup> June so Cllr Emms can provide a high level report at the next LPC meeting on the 8<sup>th</sup> July.

**20/118 Essex Forest Initiative**

The committee discussed this and thought that this was a good idea and will be looking into areas that may be able to accommodate trees around the village. This initiative was not for individuals but for councils and public bodies. Clerk to register an interest in this. **Action Clerk.**

**20/119 Current equipment in playarea**

This had been discussed earlier in the meeting under the Wicksteed report but Bob Schofield mentioned that when the new fencing is replaced that the committee look at replacing this with metal rather than wood. This does seem to be the case in other local parish council areas.

It was thought that it would be of benefit for the committee to have a site meeting at the recreation ground to look at the fencing and to discuss this further. A meeting for the coming Saturday (19<sup>th</sup>) was agreed.

**20/121 Items for the next Agenda**

As mentioned above.

**20/122 Time and date of next meeting**

Monday 19<sup>th</sup> July 2021 at 6:30pm at the Community Centre.  
Bob Schofield sent his apologies for this meeting.

Meeting finished at 8:10pm

Signed .....

Cllr Emms

Date .....