

**Minutes of Langham Parish Council (PC) Meeting held on
Wednesday 2nd February 2022 7:30pm**

Present: Cllr Brockman, Cllr Emms, Cllr Mansel-Thomas, Cllr Armstrong.
Borough Councillor Cllr Chapman,
William Sunnecks members of the public
Clerk Carol Harbach

20/344 Welcome and apologies for absence

Cllr Emms stood as Chair of the meeting for Cllr Bottwood and welcomed everyone to the meeting.
Apologies received from Cllr Bottwood and Cllr Palmer.

21/345 Declaration of Members interests

Any declarations of interest will be brought up and declared as they arise on the agenda.

21/346 Agreement of Minutes of last meeting 6th January 2022

These were agreed as a true and accurate copy.
Proposed Cllr Armstrong seconded Cllr Brockman all agreed.

21/347 Matters arising from the last meeting.

The hedge at The Oaks - this will be answered during the Clerks correspondence - discharged.
Replacement of Village sign- Cllr Brockman stated that the sign is being installed tomorrow morning (3/2/22).
Website Biographies – Cllr Bottwood – Not progressed due to Cllr changes and new recruitment.

21/348 Public Open Forum (Maximum 15 minutes)

No members of public
William Sunnecks attended the meeting to visit the parish and to introduce himself as he is looking to stand as a councillor for CBC when Peter Chillingworth retires in May.

21/349 Visitors Reports (CBC and County Councillors)

Nigel Chapman will try to provide an update on his statement that there is to be a moratorium (temporary suspension of an activity or law until conditions have been met) on future new housing connections to the WRC until the capacity issues are resolved.
The water act is going to be emailed to the LPC from Cllr Chapman.

Cllr Chapman explained that there are 10 parishes in North Ward which are divided between 3 councillors to make it more efficient to cover.

Cllr Chapman has spoken to the planning officer at CBC regarding Ardleigh Interchange and they are looking at the impact and traffic around the Ipswich Road area. This area has become industrialised due to Tendring planning moving the housing development to the Colchester boundary. The AONB will raise issues and comments to CBC planning department as the “through” traffic will have an impact on the villages of Ardleigh, Langham and Dedham.

Cllr Chapman continued with updates on;

Condition 21 Vistry Homes

After the meeting with AW, it is up to the Environment Agency (EA) to make a decision on any future development in the area regarding whether planning applications can be made a similar condition type to condition 21.

With regard to the Water Recycling Centre WRC the AW publication reads there will be no upgrade until 2025.

Anglian Water will look at remedial work currently required and to block leaks into the system.

CBC are hoping to hold their position on this at the moment of not continuing the build and CBC –can only get over ruled by EA for the go ahead for the full development rather than the 50% build. The date for this agreement has been put forward until March.

21/350 Finance

350.1 Matters arising from the Finance Committee on 6th December 2021 (No meeting was held in February due to meeting not being quorate)

- Update of financial regulations to cover one off events such as the Jubilee celebrations. Discharged - Covered under agenda item 21/360
- Agreement to take budget & Precept recommendations to main council. Completed and Discharged.

350.2 To approve payments in accordance with the 2021/22 Budget for February 2022. Both of the expenditure and Income was read out by the Clerk.

Income

Langham Lodgers – football pitch hire	£81.00
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Expenditure

Clerk salary	£810.00
HMRC – NI payment	6.21
Contractor Invoice 1/22	126.00
T. Emms reimbursement for compost and shrubs	24.97
T. Emms reimbursement for refreshments for open morning	12.58
James Todd & Co – payroll	24.00
J. Palmer – reimbursement for photocopying for village leaflet	82.80
S. Dawson – reimbursement for plants and bulbs	19.25
Bee-line Entertainment and Leisure – deposit for Jubilee event rides (LPC Ref JE02)	208.00
Spingold Design & Print – copying of traffic survey	258.00
Wave Water – water on field	14.45

Total	£ 1,586.26

These payments had to be agreed by Full Council as there had been no finance meeting this month.

These payments were proposed by Cllr Armstrong and seconded by Cllr Mansel-Thomas

All agreed. Cllr Mansel-Thomas will start these payments online to be countersigned by either Cllr Brockman or Cllr Bottwood.

21/351 Planning/Housing

351.1 Planning Applications – Observations conveyed under delegated authority since the last meeting.

Objection raised on the widening/replacement of Boxted Bridge

Babergh application DC/22/00050

Essex County application COL/106/21

213393/213394 Glebe House Rectory Road (includes listed building application). Conversion of Coach House to entertainment space plus new detached cart lodge & workshop. There are no registered objections. Although there is a concern over the scale of this, no objection registered by the PC.

213435 East Pole Langham Lane. Kitchen extension and en-suite to bedroom. No objection.

213147 "Scoping Opinion "on freshwater pipeline Bury St Edmunds to Colchester. Nearest point to us Boxted Cross Bridge. LPC not qualified to comment. Hence No Comment.

220077 3 Wick Terrace. 2 storey extension extending hall plus new study & staircase. No objection.

All agreed

The Clerk will add the comments of the council to the CBC planning site.

21/352 Vistry Homes Discharge of planning condition 21

Planning application 191830, 46 new homes in School Road. This condition has been partially discharged to enable 50% of the site to be built and building work is now likely to restart soon. This followed recommendation by Anglian Water (AW) and the Environment Agency (EA) that some capacity exists at the WRC (following surface water ingress reduction work at Boxted) to provide the headroom for more connections.

Meeting with LPC, AW and Sir Bernhard Jenkin on 28th January 2022

Cllr Armstrong summed up the comments and outcomes after the meeting with Sir Bernard Jenkins and AW. Notes of this meeting will be published by LPC when AW and Sir Bernard Jenkin have had the opportunity to review them.

Some Key Points were:

- Residents were unhappy about the capacity issues at the WRC and in the sewerage network.
- The scheduling of the lorries that take away the "sludge" from the Greyhound Hill WRC, will be reviewed by AW with a view to stopping the activities during unsocial hours. The aim is to limit these activities to day time events. ("Sludge" is the waste product that can be used for fertilisers)
- AW Agreed that they are happy to continue to answer any questions that LPC has on the WRC and network issues. This could involve liaising with the EA and the Local Planning Authority for clarification on issues relating to the viability of the data being used for throughput evaluation.
- The throughput figures for the WRC that were quoted by AW were based on 2020 figures which were for 8 cubic metres a day permit exceedance. The 2021 permit exceedance was over 7 times greater at around 60 cubic metres a day. WRC issues are going to the Local Planning Authority who pass these on to the relevant bodies. Cllr Chapman will contact Chris Harden at CBC to clarify the position for LPC.

Cllr Armstrong noted the EA's annual performance reports on AW indicate that Langham WRC has been in the worst 1% in terms of permit non-compliance since at least 2016 onwards.

Actions from AW public meeting on 28th Jan 2022

AW to review schedules for tankers removing sludge from the WRC and see if they can introduce daytime only movements.

LPC to work with AW and review data monitoring and any pinch points that are identified
Further emails will be exchanged between LPC and AW regarding dry weather flow issue and questions

The time scale for another public meeting should be between 3 and 6 months after consultation with Sir Bernard Jenkins office for availability.

21/353 Clerk's Report and Correspondence

The Clerk has not had anything back yet from The Oaks or Genesis Housing – Whitehouse
Close to date she will contact them both again.

The residents contacted the clerk and stated that they were disappointed there was only one parish councillor at the meeting.

21/354 Recreation Ground Terms of Reference

The recommended terms of reference had been proposed by the Recreation Ground committee and circulated to councillors. This now allows committee members along with councillors to vote, but committee members are not allowed to vote on the actual budget of the recreation ground. These Terms of Reference are to be reviewed annually. Proposed by Cllr Emms and seconded by Cllr Armstrong. Agreed by all.

21/355 Queens Jubilee Celebrations – update – Jubilee Budget sign off for 21/22 financial year

The LPC can't settle early invoices that have come in for deposits as the budget was set for 22/23. The Council will require a breakdown of the £3k budget for 21/22 and 22/23. Currently there is a deposit invoice for £208 for the deposit for the rides at the Jubilee event to be paid.

The decision needs to be made to move some of the allocated budget into this year to pay for the deposits etc. This was discussed and the amount was going to be discussed with the Jubilee committee who are meeting tomorrow. It was thought that a suggested figure of around £800 would be enough for deposits and then that would leave £2200 in the budget for next year.

Current allocations that the Jubilee group are aware of will be sent to the Clerk along with any other deposits that are due to be paid so Cllr Brockman can start these payments.

Action Cllr Armstrong to forward paperwork to the Clerk for payment process to start.

Proposed Cllr Brockman seconded Cllr Mansel-Thomas. All agreed

Once the figures have been confirmed by the committee the budget for this year will be amended.

Cllr Armstrong reported – the third meeting of the group which went well.

The planned events are;

Thursday the beacon will be lit and there will be music on the LCC balcony.

Friday is the open garden event

Saturday doesn't currently have any planned events, but the latest news about a Saturday flyover means that this will now need to be reviewed again by the Jubilee Committee at their next meeting.

Sunday will be the main event with rides, street party type events/picnic and another flyover (to be confirmed officially)

Cllr Brockman was thanked for her help with the flyover arrangements.

21/356 Progress and actions on Children's Play area upgrade

Cllr Emms updated the council regarding the play area. There is a working group established of Cllr Emms, Cllr Bottwood, Cllr Palmer and Bob Schofield. There is now an outline sketch of what is going to be kept and where new play equipment will be installed.

The recommendations of the village survey have been taken into account and also the feedback from the residents who attended the open morning events. In the plan there is a "combo activity" piece and details of what goes on combination piece need to be agreed so final quotes can be obtained. It is likely there will be a new roundabout suitable for physically disabled people, along with some other new equipment that had been selected by the residents who attended the meetings, and extra benches. New railings will be installed around the play area perimeter to replace the current wooden fencing.

21/357 Traffic Survey update & actions

Cllr Bottwood and Cllr Armstrong attended a zoom meeting with Cllr Barber regarding the traffic survey findings. An action plan will be developed and discussion took place on introducing Village Gateways at Birchwood Road and on Langham Lane at the approach to Moor Road. Cllr Barber said there may be some funding deadlines coming up which will put pressure on timings. Cllr Barber is going to talk to the Local Highway Panel (LHP) to see what he can put forward for Langham. There may be parking and road marking money also

available. He will send a draft for the LPC to look at. Cllr Barber may have found funding for a portable VAS/SID sign which is likely to cost just over £5000. It might be possible for the Local Highways Panel to pick up half of cost. LPC will look at the possibility of sharing the cost with Boxted if they are interested in using a mobile VAS/SID sign.

21/358 Councillor Vacancies update

Currently there have been three people that have shown an interest in the vacancies at the council. Cllr Bottwood will follow the initial conversations with them once he is back at work at the council.

21/359 Website Review

No major outages last month.

The matter was deferred to the next meeting as the Chairman and another councillors were not present.

21/360 Agreement to Financial Regulations for one-off events

The suggested wording for this had been circulated to all the councillors for their opinions.

For the one-off events such as the Jubilee/Bonfire event, the wording will be looked at by Cllr Mansel-Thomas and then recirculated to be agreed and then added to the Finance Regulations.

21/361 Dates for main council meeting for forthcoming year

The dates suggested have been circulated and were discussed and agreed as;

The first Wednesday of the month

2nd March 2022

4th April 2022

4th May 2022

1st June 2022

6th July 2022

No meeting in August

7th September 2022

5th October 2022

2nd November 2022

No meeting in December

4th January 2023

8th February 2023

1st March 2023

The Clerk suggested that the council may wish to move the January 2023 meeting to the following week as it was the first day after the bank holiday and the councillors would have to agree the agenda during the Christmas break. The council wished the date to stay the same as it is now.

Proposed Cllr Emms seconded by Cllr Brockman.

21/362 Councillor's Reports

No decisions are made or action points allocated in this section

Cllr Brockman – Is going to follow up on the re-silvering of the monument deposit.

Cllr Armstrong – nothing more to report

Cllr Mansel-Thomas – nothing to report

Cllr Emms – There have been reports of more dog fouling on the Recreation Ground.

A local resident who helps with picking up litter in Park Lane and Wick Road has reported an increase of litter in the area, especially empty wine bottles.

It appears that the VAS speed sign on Park Lane may only be working intermittently at

present.

21/363 Clerk's Report and Correspondence

As previously mentioned there have been three enquiries regarding the forthcoming vacancies on the council which have been passed on to the Chair.

The clerk has also received some comments from the residents that they were disappointed with the fact that there was only one councillor from the Parish Council at the Anglian Water/ Sir Bernard Jenkin meeting with the residents regarding the Water Recycling Centre.

21/364 Training/Events

Nominations for new events

The training calendar has been circulated to the council and if anyone would like to attend one of the courses available to let the clerk know.

The Clerk mentioned that there were three more courses that she would need to attend regarding the CiLCA qualification that have come out this year.

21/365 Items for the next agenda

Website

Jubilee event

Bonfire night

Traffic Survey Action Plan

Councillor vacancies

Vistry Homes

21/366 To confirm date and time of next meeting

Date of next meeting: Wednesday 2nd March 2021 7:30pm

Meeting finished at 9:10 pm

Signed

Acting Chairman for meeting Cllr Emms

Date