

Minutes of remote Recreation Ground and Open Spaces Meeting
held at 6:30pm Thursday 5th May 2021

Present: Cllr Emms, Cllr Brockman, Cllr Ellis and Bob Schofield.
1 member of the public
Clerk Carol Harbach

20/92 Welcome and Apologies for absence

Cllr Emms welcomed everyone to the remote meeting of the Parish Council (PC)

20/93 Declaration of Members Interests

Any declarations of interest will be brought up and declared as they arise on the agenda.

20/94 Agree minutes from the last Recreation Ground meeting held 15th April 2021.

These were agreed to be true and accurate.
Proposed Cllr Brockman and seconded Cllr Emms.
All agreed.

20/95 Matters arising from these meetings.

Bob Schofield and Clerk to obtain quotes for village sign – Bob Schofield has contacted a contractor to quote on this but nothing is back as yet. This may need to be taken down to be refurbished. When other quotes have been received then they will be circulated to the committee. **Ongoing Bob Schofield and Clerk**

Wooden flower tubs at village sign – Cllr Emms has looked at these and purchased new tubs. Cllr Emms declared an interest. New flowers have been planted by Elizabeth Ellis. Cllr Ellis declared an interest. Completed and discharged.

It has become apparent that the area is a bit of a mess and on the footpath the grass has overgrown. It was thought this area should be tidied up generally by a group of volunteers. It may be worth asking Mr. Maturin-Baird (the landowner) regarding this work as he owns the land. The brambles on land belongs to the Highways department to look after and Cllr Brockman will contact them.

Clerk to contact Mike to refurbish benches at the area. **Action Clerk**

Dog sign and post – Clerk has collected the dog sign and Mike Rich has mounted this on the wooden post, he has now complete this. **Discharged.**

Wicksteed inspection – Clerk had followed this up and the playarea was inspected on 27th April 2021 the report has arrived and been distributed to the committee. **Item for next agenda**

Cllr Emms followed up with obtaining a copy of the Community Council (CC) standard form to hirers and will produce a draft for the PC to use. **Action Cllr Emms**
Contractors Pinnacle and Troggy have been contacted by the Clerk and have agreed to start with the new contracts. Completed and discharged.

Chairman board at Community Centre – Bob Schofield checked this out and is following this up with the contractor who add names to this plaque to add Peter Dawson as a past Chair. **Action for Cllr Brockman** to speak to David Winter to see if it is owned by the council and obtain quotes for new names to be added.

Scooter Rally – Clerk did email back and would like to meet but has not come back with a date yet or the amount of the field that they wish to hire. **Ongoing Action Clerk to follow up.**

Reed Hall – Clerk has emailed them but they have not come back yet. **Action Clerk to email again.**

Cllr Emms has contacted the Tennis Club and the Clerk has been obtaining quotes to add this to the quotes for the insurance due next month. **Action Clerk**

Fireworks at 3rd July event – No comments have come back from residents via the website or Langham Locals.

Vote taken to allow fireworks at event.

Proposed Bob Schofield seconded Cllr Brockman. All agreed

Clerk to contact hirer to say yes and to contact the hirer to see if he would like to light the beacon as well. **Action Clerk**

Bonfire quote – Clerk did check with Mike Rich but he did not want to quote on this. Committee/Clerk to follow up with more quotes for this. **Action committee/Clerk**

20/96 Public Open Forum (maximum 10 minutes)

Questions to be noted and answered at the next meeting.

The resident did not have any questions at this time.

20/97 Committee members individual reports

Cllr Brockman – Still waiting for information back from Highways. Still ongoing.

Cllr Emms – Nothing to add.

Bob Schofield – Wicksteed inspection – item for the agenda for next time.

Essex playing fields association application form Clerk to contact and follow up.

Seat for John Smith via Charlotte Parker from shop. - Letter to come from Charlotte to go to committee and council. When Clerk receives the letter it will be passed on.

Cllr Ellis – only previous installation of planting of tubs as before. Mrs. Ellis was thanked by the committee for her work on these.

20/98 Terms and conditions (T&C) for contracts

Cllr Emms has obtained a copy of the CC standard hirer form and will be looking at a draft contract for the PC to use. **Action Cllr Emms.**

20/99 Contractors worksheets and job list

Clerk has been updating the contractor form which has been circulated to the committee and is a working document. There still needs to be some organisation of the works that the committee would like to be completed by Mike Rich to be given to him ahead of time to complete. **Ongoing**

20/100 Quotes for works at Recreation Ground for forthcoming year to be agreed – Ditch

The committee have all been circulated the updated quote that has been obtained from Bowman & Son for the work on both hedges and the ditch work. This was discussed by the committee and it was agreed to go with Bowman's joint work quote for the hedges and ditch work.

Proposed Cllr Brockman seconded Cllr Ellis all agreed. Clerk to contact to contractor and ask him to complete this work when the bird nesting season has finished.

Action Clerk.

20/101 Working Group update

The group have worked at speed. The work was referenced in the recent newsletter with a QR code to access the survey online. The QR code works fine. The newsletter had a double page spread in the centre, which provided links to respond to the survey and also featured the flyer. The paper version of the survey has gone into print and the envelopes and will be delivered to the printer on Friday. John Palmer will organise the delivery by end of next week. The narrative and flyer have been posted on Langham Locals. The plan is that the flyer will be post in various locations

across the village. The working group have made great progress in a short period of time. The group have tried to make very option available for all residents to take part in this survey. Cllr Emms asked everyone at the meeting to encourage people to complete the survey. The more who do so ensures that the village views are known.

20/102 Items for the next Agenda

Any items to be given to the Clerk
Wicksteed inspection
Initial survey results
Current equipment in play area
Resident letter for The Shepherd corner

20/103 Time and date of next meeting

To be confirmed.

Meeting finished 9:30pm

Signed

Cllr Emms

Date