

Minutes
Langham Parish Council
Finance Committee
Meeting 6th July 2022
6:30pm

Present: Cllr Bottwood, Cllr Brockman and Cllr Armstrong

Attendees: Carol Harbach – Clerk

No members of the public present

22/013 Welcome and Apologies for absence

Cllr Bottwood welcomed everyone to the meeting

22/014 Declaration of Members Interests

None arose. Any declarations of interest are to be declared as they come up in the meeting.

22/015 Agree Minutes from the last Finance meeting held 12th May.

June 2022 meeting was cancelled as the committee was not quorate.

Proposed Cllr Brockman seconded Cllr Armstrong All agreed.

22/016 Matters arising from the meeting on 12th May 2022

On main agenda

AGAR Paperwork – Asset register to go to Recreation Ground committee for completion. Completed and discharged.

Alternative wording for planning applications - altered and submitted.

Completed and discharged.

22/017 Public Open Forum (maximum 10 minutes)

Questions to be recorded and answered at the next meeting.

No members of the public present.

22/018 Approve Expenditure and Income for sign off prior to the next parish council meeting in accordance with LPC Financial regulations.

BHIB Insurance – Paid by BACS to meet deadline requirements £988.64

Clerk Salary June 22 - £833.65

Contractor invoice 6-22 for June 22 £132.00

HMRC £13.31

James Todd & Co Payroll £24.00

Langham Community Centre Room Hire June 22 £112.00

Heelis & Lodge Internal Auditors £195.00

Xenace Ltd – email for extra councillor PD by BACS

to activate A/C £51.41

Topline – pest control £85.00

Allied Landscaping Ltd – labour for village sign refurbishment £144.00

Allied Landscaping Ltd – materials for village sign £220.50

Mrs. A. Smith – Extra insurance for Jubilee event £34.99

P. Armstrong – PA Hire for Jubilee event £140.00

Langham Community shop – Jubilee items	£224.04
Brewers - repair to container	£180.00
	=====
Total	£3,378.54

Allied Landscapes invoices to be discussed later on agenda before full agreement.

Proposed Cllr Bottwood and seconded Cllr Brockman All agreed.

Balance of accounts 31 st June 22	
30553093 Current A/C	£25,187.35
30553085 Savings A/C	£51,148.72
50634468 Tennis A/C	£14,933.54
40553182 A/c	£0.01
	=====
Total	£91,269.62

Total Income	£12,683.91
Total Expenditure	£6,750.41

22/019 Bank Signatories

Clerk to contact Barclays bank for Mandate to add a new signatory to the account. Action Clerk

22/020 Village sign payment to Allied Landscaping

This was discussed by the committee and the recommendation was to pay both invoices.

Vote to pay both invoices - 2 Councillors for, one Councillor against

Vote carried to pay invoices.

This will be proposed to the council for agreement.

22/021 Enovert Grant application

The PC are still waiting for the final answer as to whether we have been successful with the grant application. The meeting was held by Enovert on the 4th July.

22/022 Quote for container repair

A quote for work which is needed has been received for £180 inc. vat for the repair to roof of the container.

This repair would make the container water tight again. This was proposed to be added to the payment run for commencement of the work to be completed by J & EP Brewers.

Proposed Cllr Armstrong seconded Cllr Brockman. All agreed.

22/023 Agree Monetary support for Commemorative plaques

There has been a request for a monetary support for the plaques for;

Mary Edith Pechey 1845-1908

Basque children at The Oaks 1937-9

It was hoped that these plaques could be introduced during the year of the Queens Jubilee in recognition of memorable people who have lived in the village in the past.

The total cost of the plaques was in the region of £800 and the funding for this could be off set by the unspent Queens Jubilee budget.

It was agreed that this would be recommended to the main Council for payment. The decision on where the plaques could be placed would need to be discussed and agreed by the main Council.

Points to be considered by main Council:

Mary Edith Pechey - The building that she was born in no longer exists and an obvious place for the plaque would be the Community Centre, with the LCC agreement.

The Basque Children - The Oaks building owners would need to be contacted once it had been sold to see if the plaque could go there so there was a potential delay with this.

22/024 **Items for the next agenda.**
Plaque for Basque children at The Oaks.
Any other items to be given to the Clerk.

22/025 **Date and time of next meeting**
Wednesday 7th September 6:30pm.
Any urgent payment that needs to be met in August will be paid and anything that can wait will be paid in September.

22/026 **Closure of meeting by Chairman**
Meeting was closed at 18:52 by the Chairman.

Signed

Cllr Bottwood

Date