

**DRAFT**

**Minutes of Langham Parish Council (PC) Meeting held on  
Wednesday 6<sup>th</sup> July 2022**

- Present:** Cllr Bottwood, Cllr Thorpe, Cllr Armstrong, Cllr Brockman, Cllr Palmer, Cllr Freeman and Cllr Ogawa.
- Attendees:** Carol Harbach -Clerk Langham Parish Council  
Cllr Chapman Colchester Borough Council (CBC) Cllr.  
9 Members of the public
- 22/463**      **Welcome and apologies for absence**  
Cllr Bottwood welcomed everyone to the meeting. No apologies for absence.
- 22/464**      **Declaration of Members interests**  
None arose. It was agreed that any declaration of interest would be declared as they arise on the agenda.
- 22/465**      **Agreement of Minutes of the meeting on 1<sup>st</sup> June 2022**  
These were agreed as a true and accurate account. Proposed Cllr Thorpe seconded Cllr Freeman. All agreed.
- 22/466**      **Matters arising from the meeting on 1<sup>st</sup> June 2022**  
Registration with ICO - completed and discharged.  
The PC consultation response to the National Grid high-voltage electricity transmission network, involving Pylons across East Anglia. This had been posted on the PC website and copy sent to Sir Bernard Jenkin's office. Action completed and discharged.
- 22/467**      **Public Open Forum (Maximum 15 minutes)**  
A resident mentioned that a road sign in Greyhound Hill was damaged and the School Sign opposite the primary school was missing. There are also some damaged signs around the village. These will need to be checked and reported to Highways. One of these damaged signs, a 30mph speed limit roundel, had already been reported to Highways and was registered on the Essex Highways portal. The portal states that this sign is due to be repaired during routine maintenance.  
A resident asked if the council have a copy of the sewerage network plan and if not, can the council obtain a copy. This will be looked in to by the council and Anglian Water will be contacted for this information. Action PC.
- 22/468**      **Visitors Reports (CBC and County Councillors)**  
Cllr Chapman reported that the adoption of the Colchester Emerging Local had been agreed by CBC last Monday evening as published with no amendments. Also, Cllr Chapman has been elected to the CBC planning committee for this year.  
Cllr Chapman also mentioned that he attempted to join the 3-village video call but it seems that two different links were set up and this caused some confusion. Consequently, it took some time to get everyone connected on the same meeting. This issue should be rectified for the next meeting in September.
- 22/469**      **Finance**  
**469.1** Matters arising from the finance meeting on 12<sup>th</sup> May 2022  
Extra items will be mentioned at the next item.  
**469.2** To approve payments in accordance with the 2021/22 Budget for March 22
- |                                                             |         |
|-------------------------------------------------------------|---------|
| BHIB Insurance – Paid by BACS to meet deadline requirements | £988.64 |
| Clerk Salary June 22 -                                      | £833.65 |
| Contractor invoice 6-22 for June 22                         | £132.00 |
| HMRC                                                        | £13.31  |
| James Todd & Co Payroll                                     | £24.00  |

Langham Community Centre Room Hire June 22	£112.00
Heelis & Lodge Internal Auditors	£195.00
Xenace Ltd – email for extra councillor PD by BACS to activate A/C	£51.41
Topline – pest control	£85.00
Allied Landscaping Ltd – labour for village sign refurbishment	£144.00
Allied Landscaping Ltd – materials for village sign	£220.50
Mrs. A. Smith – Extra insurance for Jubilee event	£34.99
P. Armstrong – PA Hire for Jubilee event	£140.00
Langham Community shop – Jubilee items	£224.04
Brewers - repair to container	180.00
	=====
Total	£3,378.54

Balance of accounts 31 <sup>st</sup> June 22	
30553093 Current A/C	£25,187.35
30553085 Savings A/C	£51,148.72
50634468 Tennis A/C	£14,933.54
40553182 A/c	£0.01
	=====
Total	£91,269.62

Total Income £12,683.91

Total Expenditure £6,750.41

Proposed Cllr Brockman seconded Cllr Thorpe All agreed.

Cllr Bottwood will start the payment run and Cllr Brockman will be the 2<sup>nd</sup> signatory.

**22/470**

## **Planning/Housing**

### **470.1 Planning Applications Received**

221119 -National Grid East Anglia Green, Pylons project - Consultation  
The PC submission to this planning consultation appears on the PC website and the CBC planning portal. A copy was also sent to Sir Bernard Jenkin's office. A submission from Sir Bernard Jenkin has also been circulated to Cllrs and added to the website. Simon Cairns from CBC has also compiled a response to this consultation on behalf of the Local Planning Authority and this will be added to the LPC website for public view.

221207 - land at Park Farm, south west of, Langham Lane, Langham Colchester

Application for a Lawful Development Certificate for proposed new means of access to/from Langham Lane 7.7.22

LPA have told the applicant to make 2 separate planning requests. The previous LPC objections were still relevant for 221207 and the new application 221208 follows. has also beethe interconnection site in Langham Lane. There is no evidence of a main route of farm traffic. There were concerns that this was an access route rather than farm access. This was made reference to that our last comments and are still relevant. Traffic boxes on the map show a hay bale lorry turning left which will need to go on to other side of the road on a blind corner in a national speed limit road. Past comments will be added to site.

221208 - Land at Park Farm South-West of, Langham Barns Business Centre, Langham Lane, Langham Colchester CO4 5ZS Application for prior notification of agricultural or forestry development - proposed road.

CLlr Bottwood will add some further wording concerning the farm traffic entering and leaving the proposed entrance, which is believed to be dangerous because of the turning arc required to navigate into and out of Langham Lane.

221175 - Pole Barn SW of, Windyridge, Langham Lane, Boxted Colchester CO4 5HY

Application to determine if prior approval is required for a proposed: Change of Use of an Agricultural Buildings to a Dwellinghouse (Use Class C3), and for building operations reasonably necessary for the conversion. It was thought that the PC does not need to comment on this application as it is outside boundary of the Langham boundary for planning applications. If the authority is in a mind to approve this the PC would not expect any further development on the site.

221385 - Glebe House, Rectory Road, Langham Essex CO4 5PP – Listed Building Application - Conversion of the existing Coach House to an entertainments space ancillary to the main dwelling along with a new detached garage with workshop (Resubmission of 213393). As this is a listed building application it will be left to the Local Planning Authority to comment on.

223186 - Glebe House, Rectory Road, Langham Essex CO4 5PP - Conversion of the existing Coach House to an entertainments space ancillary to the main dwelling along with a new detached garage with workshop (Resubmission of 213393)  
Previous concerns and comments will be resubmitted as they are still relevant.

221241 – Corner House, Park Lane, Langham – proposed single storey side extension and replacement roof to dwelling. No objection foreseen.

221510 – land adjacent to Wick Road, Langham.

Extension of 13 detached and semi-detached dwellings & garages with access to Highways.

There were still a few days before comments needed to be submitted. There are parking space issues and the housing numbers exceed the figures stated in the CBC Emerging Local Plan. There is also the ongoing problem of the lack of capacity at the Langham Water Recycling Centre. The appropriate objections will be registered by the LPC.

**22/471**

**Recreation Ground Meeting  
Screening of Gigaclear cabinet Park Lane/Moor Road**

A meeting was being arranged to discuss this with Gigaclear and a resident next week. Gigaclear have agreed to pay some money towards some shrubs for the screening of the box. The maintenance of these shrubs will not be covered by the PC.

**Container repair**

This repair is going ahead and has been proposed by the Finance committee. Thanks to Bob Schofield for getting the quote for this work.

**Extension of play area**

Three quotes have been obtained but they had all replied slightly differently to the specification sent out. One supplier wanted to extend the playground area defined in the specification and the other two felt they could fit the equipment in the area defined. Two of the suppliers have been contacted to see if they wanted to requote

using the larger area. Cllr Palmer is following this up and will report back at the next meeting.

Enovert grant – The PC had not heard back following the meeting on 4<sup>th</sup> July, it was anticipated that the PC would get a reply soon.

**22/472**

### **Meeting with Anglian Water (AW) & Sir Bernard Jenkin, Quarterly Review**

The Anglian Water office have been requested to provide a date for the agreed quarterly review. If no date is forthcoming the PC will contact Sir Bernard Jenkin's office for some assistance in setting this up. The PC will need to obtain information on the history of sewage overflow in the village prior to the next quarterly review. Action PC.

**22/473**

### **Queens Jubilee event summary report**

Final Budget status

A summary report from Cllr Armstrong was given out for the Jubilee event and there were 4 days of events held, these events went well and were well attended. There were approx 250 people on the Thursday evening event which involved the lighting of the Beacon, approx 200 people attended the open gardens event and about 200 visited the exhibits in the LCC. There was also a tournament run by the Tennis club. The committee were very impressed with the number of people that came along to all the events.

A budget of £3k was allocation by the PC. The actual expenditure was £2,400 including an outstanding invoice of £116 to be settled for the band.. This will be forwarded to the Finance committee for payment. There is also an extra cost for a photograph of the people involved in event which will be £100. Overall, the cost of the event will be around £2,500. The organising committee had a "wrap up" session to discuss the event and the notes made will be useful for the forthcoming fireworks event. Residents were very pleased with event and the organising committee requested the PC to consider having a one-day village summer event on a regular basis. This will be an agenda item for the next meeting.

A letter of thanks will be sent to Charlotte Parker on behalf of the Jubilee committee and volunteers for their work and efforts in making this a successful event. Action PC.

**22/474**

### **Commemorate plaques**

**Mary Edith Pechey 1845 – 1908.** Ian Hollands, representing the informal Langham Heritage Group (LHG), explained the Essex Women's Commemoration Project (EWCP), promoting the celebration of outstanding Essex women, and the reasons for the EWCP's proposing a plaque for Dr Edith Pechey, who was born in Langham. The LHG supported the proposal, had sketched a possible design for it and recommended the Community Centre as the best location.

The cost of the plaque had been discussed by the Finance committee it was proposed to go ahead with this as funding for the purchase of the plaque can come from the unspent Jubilee event budget. It was thought that, if possible, this project should be completed in the Jubilee year and by 7<sup>th</sup> October which is Edith Pechey's birthday.

Ian Hollands said that the EWCP recommended Croft Cast Signs of Yorkshire as suppliers, their product being of good quality and best value for money.

It was explained that there would be a need to obtain three quotes for this as it is over £250. The EWCP had said they would arrange for an account of their market test exercise to establish best value. The PC will need to talk to the LCC and ask if they will consider having this plaque at the community centre if so, the PC are happy

to support and pay for this. All the council agreed for this to go ahead. Action PC to follow up with LCC and Roy Clare of EWCP.

**Basque children at The Oaks 1937–9** – Ian Hollands said that 54 refugee Basque children were housed and educated at The Oaks during the Spanish Civil War. Nearly all the children returned home, although a few remained in England. It has been suggested that a plaque to commemorate the event should be put up at The Oaks, owned by the Essex County Council and for sale. The LHG has asked County Councillor Barber to make contact with the appropriate official(s). This will be supported and looked at in the future by the PC. Ian Hollands was thanked for his information on these subjects.

**22/475 Children’s play area update**

This was covered under the Recreation Ground item 22/471.

**22/476 Bonfire Night event update**

Cllr Palmer updated the council by stating that;  
The fireworks were booked, volunteers were to be asked for shortly, for the night. The security company were provisionally booked and they also cover the medical requirements. There were 3 food suppliers booked, fairground rides were booked and sponsorship revenue would be coming in via advertising on the display boards. Things were working well and it was all coming together.  
Hand held credit card payment devices would be set up, possibly using the broadband connection at the shop and this could now be tested.

**22/477 S106 update**

Developer contributions were likely to be released soon for the S106 unilateral undertakings. The amounts were likely to be for £2.5k for Community Facilities and another £8K for Leisure, sports and recreation projects. the PC will look at how these monies can be allocated.  
S106 contracts will also bring extra S106 money into the village.  
Projects identified in the village facilities survey will be delivered using this funding.

**22/478 Councillor’s Reports**

No decisions are made or action points allocated in this section.

Cllr Thorpe – No Report

Cllr Brockman – No report

Cllr Armstrong – footpath issues - currently following up request to move footpath 29.

Footpath 47 – is being looked into.

Footpath 26 – Greyhound Hill needs a barrier at the end of it for safety reasons.

Cllr Palmer – Nothing further

Cllr Ogawa – Nothing at the moment

Cllr Freeman – No report

Cllr Bottwood – We shall soon be moving the website hosting platform to Flywheel as previously agreed. The management of the PC email addresses would continue to be run by Xenace.

**22/479 Clerk’s Report and Correspondence**

The Clerk had received information that the First Buses will be taking over from Panther Buses as from the 1<sup>st</sup> August 22 as Panther have lost the contract this year. It is not known currently if there are any changes to the timetable or route.

There had also been comments from the resident’s concerning overgrown footpaths which is currently being followed up by the council.

A request to clear the ditch and cut overhanging trees at end of recreation field would go to the Recreation Ground Committee to discuss.

**022/480**

**Training/Events**

Nominations for new events

None currently

The Clerk had further information regarding training "In house" for new councillors. The Clerk had been speaking to EALC regarding training. This is possible to arrange and it will need to have 10 councillors at each session to make this viable, and up to 20 as a maximum. The cost is approx. £100 per councillor per day plus a shared cost of the hall and the mileage expenses of the tutors.

The clerk asked the councillors to let here know of the dates/days they were available in September so this training could be arranged. The Clerk would also talk to the other local parishes to see if they would be interested in attending these events. Ongoing.

**22/481**

**Items for the next agenda**

From above

Footpath audit

Anything else please let the clerk know.

**22/482**

**To confirm date and time of next meeting**

Date of next LPC meeting: Wednesday 7<sup>th</sup> September 2022 at 7:30pm

The Chairman closed the meeting at 8:52pm

Signed .....

Cllr Bottwood

Date .....