

Minutes
Langham Parish Council
Finance Committee
Meeting 7th September 2022

Present: Cllr Bottwood. Cllr Armstrong, Cllr Brockman
Attendee: Carol Harbach Clerk

22/025 Welcome and Apologies for absence
Cllr Bottwood welcomed everyone to the meeting. No apologies.

22/026 Declaration of Members Interests
None arose. Any declarations of interest are to be declared as they come up in the meeting.

22/027 Agree Minutes from the last Finance meeting held 6th July 2022
The minutes of the meeting were agreed as true and accurate.
Proposed by Cllr Brockman seconded by Cllr Armstrong. All agreed.

22/028 Matters arising from the meeting on 6th July 2022
No actions from the last Finance committee on the 6th July 22
Additional signatory now being completed.

22/029 Public Open Forum (maximum 10 minutes)
Questions to be recorded and answered at the next meeting.
No public present

22/030 Approve Expenditure and Income for sign off prior to the next parish council meeting in accordance with LPC Financial regulations.
No actions from the last Finance committee on the 6th July 22

The payments that had been agreed by the council in July had not gone through the bank and were made in August.

Payments made during August under delegated powers

HMRC Tax payment	£124.85
E. Ellis – flowers for tubs around village	51.82
Clerk Salary for July 22	833.65
HMRC NI Contribution	13.31
Village Contractor 07/22	108.00
New key for pavilion	8.00
James Todd & Co payroll	24.00
C. Harbach reimbursement for SLCC membership	
Part of CiLCA course	154.00

P. Armstrong reimbursement for Flywheel	
Website hosting	100.69
C. Harbach reimbursement for ICO Registration	40.00
Wave Water – water standpipe on field	16.56
Langham Community Centre Hall hire	97.50

Total	1,447.53
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Payments for agreement for August

Clerk Salary Aug 22	833.65
HMRC NI Contributions	13.31
Village Contractor 08/22	156.00
James Todd & Co payroll	24.00
C. Harbach reimbursement for TENS License	21.00
PKF Littlejohn – external Auditor	240.00
Remoras – Public Liability Insurance	116.52

Total	1,404.48
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Income

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Stone Island Football Team	30.00
ECC payment for grass verge cutting	363.18

Total	393.18
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Proposed Cllr Brockman seconded Cllr Bottwood. All agreed.

Income to date = £13,077.69
 Expenditure to date = £13,141.46

30553093	22,723.51
30553085	51,144.87
50634468	14,932.41
40553182	0.01

Total	£88,805.78
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22/031

Bank Signatories update

Cllr Armstrong to contact the bank to follow up for log in details.

- 22/032 Enovert Grant Update**
Signatories will be signed and forms sent back. When the 10% is requested, this will be brought back to the committee.
- 22/033 Commemorative plaques**
This was agreed for the amount of £366 incl VAT and this is for the main plaque that was suggested. The committee were happy to go with the suggested company that has been recommended and not go for three dates.
- 22/034 General overview of S106 payments**
All paperwork has been submitted for this and the LPC are waiting to hear back from CBC. The latest list has come in to day and will be updated and circulated to councillors. **Action Clerk**
- 22/035 Items for the next agenda.**
All items are to be given to the Clerk for the next agenda.
Increase of expenditure limits before three quotes.
- 22/036 Date and time of next meeting**
Wednesday 5th October 6:30pm

Meeting finished 7:16pm

Signed

Cllr Bottwood

Date