

**Minutes of Recreation Ground and Open Spaces Meeting**  
**held at Langham Community Centre 6:30pm Monday 8th November 2021**

- Present: Cllr Emms (Chair), Cllr Brockman, Cllr Palmer. Bob Schofield  
Cllr Bottwood visiting Cllr.  
0 member of the public  
Clerk Carol Harbach
- 20/178**      **Welcome and Apologies for absence**  
Cllr Emms welcomed everyone to the meeting of the Parish Council (PC)  
No apologies.
- 20/179**      **Declaration of Members Interests**  
Any declarations of interest will be brought up and declared as they arise on  
the agenda.
- 20/180**      **Agree Minutes from the last Recreation Ground meeting held 11<sup>th</sup> October 2021**  
These were agreed to be true and accurate.  
Proposed Cllr Brockman and seconded Cllr Palmer.  
All agreed.
- 20/181**      **Matters arising from these meetings.**  
Chairman's board – ongoing.  
Official opening of pre-school flooring plague – ongoing **Action Cllr Emms.**  
Tree in Millennium Garden has been trimmed and paid for. Completed and  
Discharged  
The purchased Tommy has now been placed at the memorial outside the  
School and the donated wooden "Tommy" is next to the flagpole on the  
recreation ground. Completed and discharged.
- 20/182**      **Public Open Forum (maximum 10 minutes)**  
Questions to be noted and answered at the next meeting.  
No members of the public present.
- 20/183**      **Budget figures for forthcoming year and precept information**  
This item was postponed until the meeting in December where it will be the only  
item on the agenda.
- 20/184**      **New Play area quotes**  
Further quotes are expected. Once we have three they will be reviewed by the  
committee and put forward as part of the budget requests to the finance  
committee.
- 20/185**      **Bonfire update**  
There has been a meeting between Cllr Palmer and Bob Schofield regarding  
the preliminary work that needs to be completed before next year's bonfire.  
Cllr Palmer will organise a working group for this event and will also produce the  
terms of reference. This group will feed back into this committee and this will be an  
ongoing agenda item until the event has taken place. Any costs involved for this  
event will be forwarded to the Finance committee for them to consider. Any  
recommendations that come forward will be taken to the full council for the  
decisions to be agreed.
- 20/186**      **Village sign update**

The village sign is due to be re-instated on Thursday. Whilst the cherry picker is there the frame of the sign will be painted black and new bolts will be purchased to hang the sign.

Once this is in place Cllr Brockman will contact Cllr Armstrong to place a notice on the Councils Facebook page and website. **Action Cllr Brockman.**

**20/187**

#### **Queens Platinum Jubilee celebrations update**

Dates for the flyover are still not available.

There is a workgroup meeting this Thursday where the terms of reference will be agreed and outline planning started. This working group will feed back into this committee. This will be an ongoing agenda item until the event has taken place.

Agreement of the terms of reference, a plan of the events to take place, a contingency plan and when the beacon will be lit will be discussed.

Cllr Brockman will feed back to the committee at the next meeting. **Action Cllr Brockman.**

Any costs involved for this event will be forwarded to the Finance committee for them to consider.

Any recommendations that come forward will be taken to the full council for the decisions to be agreed.

**20/188**

#### **Committee members reports**

Cllr Palmer – Has met some companies to complete the other quotes needed for the new play ground equipment this month, and also has made preliminary working notes on the bonfire event which he will be following up with.

Cllr Palmer has also been working with Cllr Bottwood regarding obtaining quotes for the new multi sports court. Cllr Bottwood is in contact with Colchester Borough Council (CBC) regarding the information required by them for the release of \$106 money relating to this project via the Parks and Recreations Department.

When this is clarified it will be brought back to this committee. To take this project forward a working group will be formed to work, that will likely involve Cllr Palmer, Cllr Bottwood and Dr. Rudge from the Tennis Club. This group will produce its own terms of reference, refer back to the finance committee if any extra costs are involved and any recommendations taken to the full council for decisions to be made.

Cllr Brockman – is clarifying with Luxstone the cost of refurbishment of the outstanding areas of the USAAF monument. They had indicated that the cost would be £560, but had previously said £250. If the correct amount is £560 the work will not be done ahead of 14/11/21 as we shall need three quotes.

Bob Schofield – Reported that the porta cabin is leaking and will be obtaining a quote for the repair work to be completed. It is thought that it will need to be welded.

Bob Schofield purchased a new wooden stake for the “Unknown Tommy” that was donated by “Men in Shed” and it is sited at the flagpole at the recreation ground. The invoice has been given to the clerk to forward on to the finance committee. The committee agreed that the white screw tops will be painted black by Mr. Schofield.

**20/189**

#### **Terms and conditions for contracts**

Langham Lodgers have signed a contract for this year and a copy of the completed contract will be sent to Cllr Emms to sign off along with a copy of their insurance which has been provided. **Action Clerk**

A request has been received from a resident who would like to start a Sunday Football club at the recreation ground. The clerk will send him the request documentation for him to complete for consideration. **Action Clerk**

**20/190**

#### **Shepherds corner**

The new slabs have been placed in front of the noticeboard. The invoice for this has been forwarded to the clerk to go through the normal payment channel and is slightly lower than the original quote. Photos of this new area will be posted on Facebook and the website.

Planters were discussed and Cllr Emms will purchase two wooden planters that will be varnished and placed at either end of the noticeboard. The clerk will contact Mrs. Ellis to see if she is able to plan these with winter pansies or suitable flowers once they are in place. **Action Cllr Emms / Clerk**

**20/191 Millennium garden**

The Ash tree has been trimmed and two new posts that supported the trellis are due to be replaced as they have rotted.

The bench at the garden is currently being refurbished by Mike Rich

**20/192 Remembrance "Unknown Tommy"**

This has been discussed earlier.

The wreaths are due to be collected and on Remembrance Sunday one of the wreaths will be placed by the Tommy on school Road, and then one at the Tommy on the Recreation Ground. Photos of it, which will be sent with a letter of thanks to the Men in Sheds. These photos will also be put on Facebook and the website.

**20/193 Working group update**

The working group has been disbanded as the results are now in and the items that came out of the survey are currently being looked at and worked on.

Some of these items are long term e.g. the new multi court and some can be dealt with more immediately as per above.

A "drop in coffee morning" is planned to be held on 4<sup>th</sup> December in the Community Centre Club room to allow villagers to attend and discuss the survey outputs. Our plans around the Children's' play area can be discussed and thoughts taken on board.

It was thought that the Langham Community Centre might hold a similar event to discuss their current and future intentions for clubs, societies, and other events in the hall. This is an action for them to consider and take forward if they wish to. Cllr Bottwood will discuss with Cllr Armstrong.

**20/194 Items for the next Agenda**

Monday 6<sup>th</sup> December 2021 – Budget figures for forthcoming year and precept information.

In January 2022 date to be confirmed

- Bonfire update
- Queen Jubilee Celebration update
- Play area quotes and agreement

**20/195 Time and date of next meeting**

Monday 6<sup>th</sup> December 2021 6:30pm

Meeting finished at 8:30pm

Signed .....

Cllr Emms

Date .....