

**Recreation Ground and Open Spaces  
Committee meeting 9<sup>th</sup> March 2022 6:30pm**

**Present:** Cllr Emms, Cllr Brockman, Cllr Palmer and Bob Schofield

**Attendee:** Clerk Carol Harbach

No members of the public present.

**20/220 Welcome and Apologies for absence**

Cllr Emms welcomed everyone to the meeting.

No apologies received.

**20/2021 Declaration of Members Interests**

Any declarations of interest will be brought up and declared as they arise on the agenda.

**20/222 Agree Minutes from the last Recreation Ground meeting held 19<sup>th</sup> January 2022 – no minutes for the 28<sup>th</sup> Feb 2022 as meeting cancelled as not quorate.**

These were taken as a true and accurate copy.

Proposed Cllr Palmer seconded by Cllr Brockman.

All agreed.

**20/223 Matters arising from these meetings.**

Village sign – later on the agenda. Completed and discharged.

Terms of Reference – completed and discharged.

Re-silvering of monument – Quotes and deposit invoices have been received from A. Clarke for this work. It is too late for this work to be completed in this year's budget so this will be put forward to the finance committee, for a request for a new budget item to be added to the budget to cover these works next year.

**20/224 Public Open Forum (maximum 10 minutes)**

Questions to be noted and answered at the next meeting.

**20/225 New Play area update**

A couple of meetings have taken place and the design has now been agreed between the committee, this included what equipment would be staying and what new equipment is going to be purchased. The contractors have been contacted for final quotes and the committee are still waiting to hear back with prices. In order to comply with the finance regulations this contract will need to go on to the public contract site for consultation. The Clerk will add this to the site in the new year.

**20/226**

**Bonfire update**

Fireworks have now been booked for the 5<sup>th</sup> November 2022 and these are going to be supplied by Dynamic Fireworks. There have been a few meetings regarding the bonfire night and it was thought that the group were going to raise money for the PC possibly towards the new play equipment. The fair ride company are going to come back to the PC to check if they are free as they think they are booked for the Saturday.

The catering vans are booked and the charge is yet to be agreed.

The plan is to get a TENS licence for the event so alcohol can be sold on the night, and also work alongside with the pub as a joint ascentive to get people down to the pub after the event. Card machines will be used and sponsorship will be sort from local companies for signs and the group are looking to have signs on the A12. A children's disco will also be organised in a tent. Every company that comes along will need to have terms and conditions forms from the Rec Ground and Public liability insurance, a copy of which will need to be held by the council. Risk Assessments will be completed by the bonfire committee for the event.

Terms of reference for the bonfire committee are being completed. These will then go forward to the full council for agreement when ready.

**20/227**

**Queen Jubilee update**

The report minutes are sent to Cllr Emms from the Jubilee committee.

Saturday events are still being looked at and the group will be coming back to the Committee when the events once they have been agreed.

At the PC meeting the Jubilee was discussed and it was thought to try and get attractions from the 1940 era classic cars, dancing etc. Cllr Armstrong is looking at ideas for the Saturday and will bring these back to the full council.

**20/228**

**Village sign**

There has been another invoice in from Allied Landscaping re the removing and reinstalling the village sign Cllr Brockman has been in contact with the company regarding this. The invoice price for this is different from the price quoted. The extra cost has been asked to be itemised from the PC and this has not been received back from the company yet. Ongoing discussions re final costs of sign are taking place by Cllr Brockman.

**20/229**

**Board of Chairman in community centre**

The quote has come in and was accepted and the contractor has been contacted by Cllr Emms. The committee are now waiting for contractor to start.

- 20/230 Cricket**  
 There is a meeting arranged for Monday 14<sup>th</sup> March with Essex Cricket. Cllr Emms will be attending with Cllr Palmer and Cllr Bottwood and bring back the findings to this committee.
- 20/231 Agree maintenance suppliers for next year**  
 Grass cutting quote – the Clerk had been asked to get two more updated quotes for the grass cutting after the extra work the council requested in the play area. The Clerk had completed this and Mortimers had withdrawn their quote and the quote from Pinnacles had been circulated to the committee. This was discussed and it was agreed to. Proposed by Cllr Emms and seconded Bob Schofield.  
 Vote For 3, 1 abstain. Vote carried.  
 Clerk to contact Pinnacles and request them to cut grass as soon as possible. The contractor has reported litter and dog fouling on the recreation ground. Pressure washing the play equipment will be completed soon.  
 The Clerk has received a request to hire the extra car park for a wedding on the 4<sup>th</sup> November. The committee agreed but only on the agreement that the cars must be cleared by the 5<sup>th</sup> November as the bonfire event is on that day. Forms from Essex playing fields competition have been received and it was agreed to enter this competition by the committee. Clerk will complete and send off forms.
- 20/232 Items for the next Agenda**  
 As above
- 20/233 Time and date of next meeting**  
 4<sup>th</sup> April 6:30pm  
 Apologies from Bob Schofield and Carol Harbach.  
 Cllr Brockman will take the minutes.
- 20/234 Closure of meeting by Chair.**  
 Meeting finished at 8:10pm.

Signed .....

Cllr Emms

Dated .....