

Draft

**Minutes of Langham Parish Council
Finance Committee meeting
Langham Community Centre
5th April 2023**

Attendees: Cllr Bottwood, Cllr Brockman, Cllr Armstrong
Present: Carol Harbach Clerk
0 members of the public

23/01 Welcome and Apologies for absence
Cllr Bottwood welcomed everyone to the meeting.
No apologies arose.

23/02 Declaration of Members Interests
None arose. Any declaration of interests is to be declared as they come up in the meeting.

23/03 Agree Minutes from the Finance Committee meeting held on 8th March 2023
These had previously been circulated to the committee and were agreed to be a true and accurate account of events.
Proposed Cllr Armstrong seconded Cllr Brockman all agreed.

23/04 Matters arising from the Finance Committee meeting on 8th March 2023

23/05 Public Open Forum (maximum 10 minutes)
Questions to be recorded and answered at the next meeting.
1 resident attended but had no questions.

23/06 Approve Expenditure and Income for sign off prior to the next parish council meeting in accordance with LPC Financial regulations.

Net World Sports – tennis benches	£2,189.93
Westcotec Ltd - SID Sign and padlocks	5,568.00
Langham Community Centre - Hall hire March 23	66.50
East Essex Event Hire Ltd – deposit for coronation event	50.00
Karzees Ltd – toilet hire for coronation event	324.09
Whybrow & Dodds Ltd – valuation of Rec. Ground	396.00
HMRC- NI & Tax March 23	34.64
Clerk Salary – March 23	885.66
Village Contractor Inv. 03-23	48.00
James Todd & Co – payroll March 23 Inv 60753	24.00
EALC – 2023/2024 Affiliation Fees	327.89

Total	£9,914.30

Cllr Brockman will raise the payment and Cllr Armstrong will sign off as the second signatory.

End of year figures 22/23

Community Account 30553093	£14,046.49
Savings account 30553085	106.56
Tennis account 50634468	14,965.02
Bonfire account 40553182	0.01
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Total	£29,118.00

Current account 22/23

Income	£50,776.36
Expenditure	£104,082.91

Income April 2023

CCC Precept payment	£11,985.00
Enovert Grant	£50,000.00

	£61,985.00
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These were all agreed to be put forward to the full council.

07.3 To approve AGAR Figures for year pre audit Annual Governance Statement and Accounting Statement 2022/2023

These were read out and discussed by the council and all questions raised were answered.

These were then proposed by Cllr Brockman seconded by Cllr Armstrong All Agreed.

These will be now passed on with the other Audit file papers to Heelis & Lodge the internal auditor.

23/07

Kings Coronation update

No budgetary issue and the trustees have kindly offered the hall free of charge.

23/08

Play area invoices update

The first invoices has been paid for the equipment which has now been installed, the next invoice is due at the end of the month. This will be paid when we have received S106 funding from CCC.

23/09

Bonfire update

The Recreation Ground committee have suggested to the finance committee that they agree to write off the final catering pitch payment as it is unlikely to be received from the supplier.

The donations to the Shop and Scouts have still to be paid out of the Bonfire Night account.

23/10

S106 update

The claims have been put into CCC but nothing has come back to date. Ongoing.

- 23/11** **AGAR Figures for proposal to full council**
These were agreed to be proposed and questions that were raised were answered.
- 23/12** **SID updated budget**
The update had been sent around to councillors earlier and was accepted.
- 23/13** **Items for the next agenda**
Update on credit card for events
As above
- 23/14** **Date of next meeting**
Wednesday 3rd May 7pm
- 23/15** **Chairmans closure of meeting**
Meeting was closed by the Chairman at 7:27pm.