

Recreation Ground Committee minutes

At Langham Community Centre 7:30pm 25th September 2023

Attendees: Cllr Thorpe, Cllr Ogawa, Cllr Armstrong,

Present: Carol Harbach Clerk

No members of the public present

22/197 Welcome and Apologies for Absence

Cllr Thorpe welcomed everyone to the meeting

Bob Schofield sent his apologies.

22/198 Declaration of Members Interests

None raised. Any declarations may be brought up if they occur through the meeting.

22/199 Agree Minutes from the last Recreation Ground meeting 19th July 2023.

These had been previously circulated and were agreed to be a true and accurate copy. Proposed by Cllr Ogawa seconded by Cllr Armstrong all agreed.

22/200 Matter's arising from the last meeting.

The Oaks invoices have been received and were circulated and agreed.

It was agreed to pass these to the finance team for recommendation for payment at the next main meeting.

Other items on the agenda.

22/201 Public Open Forum (maximum 10 minutes)

Questions to be noted and answered at the next meeting.

No members of the public present.

22/202 Parish Council key access update

The key access for the container – this has nothing of major value but the pavilion has the tent, goal nets etc in.

The keys that went to Kompan have not been returned and had been sent to LCC in Cllr Thorpes name. These have still not materialised with this in mind the keys need to be looked at again in general. A discussion followed Bob Schofield will be asked if he has had these back yet, or returned to shop. If this has not happened a replacement security lock will be looked into as a replacement.

Cllr Thorpe will follow this up.

22/203 Bonfire

The credit card for the bonfire event expenses has been discussed by the Finance committee and is going to be on the agenda for the full council meeting to be agreed and obtained.

Other invoices for the event have started to come forward and there are details being requested by the fireworks company which need to go back to them.

The prices for entry to the event was proposed at early bird's adults £6 and children £3.00 and advanced £8 adults and £4 children on night adult £10 child £7 on website. Children 0 to 3 free and children 3 to 15 is a child 16 plus is an adult. Last day for website 20th October a no refund statement on the tickets will be posted on the website.

The sponsors letters have been sent out and L J Rose are waiting for details of what they will have for the £1000 sponsorship. Clerk will contact them with this information.

There has been a request from the LCC regarding fireworks at a private event on the 29th October at 6pm. This is part of the celebration of the Festival of Lights – Divali – the hirers are asking for hire of the overflow car park and to let the fireworks off as part of the event.

This was discussed by the committee and agreed that if the following information was available it would likely to be supported;

- if this is a professional event and the fireworks are let off by an accredited company,
- a charge for a clear up of the debris the following day is obtained,
- the time of the fireworks,
- where are these going to be let off.

If it is a company then a copy of the Public Liability Insurance would be asked for. If it is no a professional event then the answer would be no to this request.

Bonfire night tickets - The Clerk was asked to check whether there needs to be VAT added to the tickets for the bonfire event, which although the PC is not registered to charge VAT it can claim VAT back under VAT126 it was thought that we would not be able to. An email was asked to be sent to check this out as requested.

The Clerk then received a phone call from the VAT Officer who said that we cannot charge VAT on the tickets as the PC are not registered to do this,(as we thought) he also stated that as the entrance tickets are being charged for, we cannot claim back VAT on all purchases of the event such as fireworks, and all related goods bought for the event. This will obviously have an effect on the profit in the future.

A Formal vote of thanks was given to Cllr Ogawa for all the works that she has put into this event.

Various organisation details were discussed for the night regarding quantities etc and were agreed.

Volunteers for the event

- Set up volunteers are currently at 9,
- set up stalls and general area x 4,
- scouts to cover parking,
- x7 for entrance on gates.

Stalls are totally covered, bar covered, sparklers covered and bouncy castle covered.

- 22/204** **Opening Event for play area new date**
This was discussed and the October half term was agreed for this event to take place once the repair has taken place.
- 22/205** **Roll away goals**
These need to be purchased sooner rather than later for the football teams. These have been agreed before and will need to be purchased from the S106 allocation money from CCC.
The teams were keen to have these but the group will wait until the S106 money has come back from CCC for the last request before purchasing more.
- 22/206** **New bin in play area**
The finance committee had asked for more information regarding the cost of the compactor bin before going further.
Since the last committee meeting LCC did not want us to hire their rubbish bin for the Recreation Ground bin bags anymore. This left the PC with a possible H&S problem over August, bearing in mind it was the summer holidays - and the rubbish needed to be collected. The short-term solution was to have a 3-month contract with CCC to collect the bins weekly in this area. The 3-month contract to get these emptied comes to an end in October and this is on the Recreation Ground agenda for next Monday. The cost of this was £367.50 (£1,470 per year).
This was discussed and it was agreed that to continue with what we have at the moment and to increase this to the end of the financial year.
- 22/207** **Quote for repair to picnic bench**
This has come in at £600 to refurbish this in the Recreation Ground. Bob Schofield was thanked for obtaining the quote.
The work has been given the go ahead as this item is dangerous and needs to be repaired.
- 22/208** **Cricket update**
Nothing new at the moment and is ongoing.
- 22/209** **Container quote**
Carried forward as Bob Schofield not present.
- 22/210** **Items for the next agenda**
Above
- 22/211** **Chairman closure of meeting**
Chairman closed the meeting at 21:00pm

Signed

Cllr Thorpe

Date