

**DRAFT**  
**Langham Parish Council**  
**Recreation Ground Meeting Minutes**  
**Langham Community Centre**  
**26<sup>th</sup> June 2023 7:30pm**

**Present:** Cllr Thorpe, Cllr Armstrong, Cllr Ogawa, Bob Schofield

**Attendees:** Carol Harbach – Clerk  
0 members of public

**22/167 Welcome and Apologies for Absence**

Cllr Thorpe welcomed everyone to the meeting.

**22/168 Declaration of Members Interests**

None raised. Any declarations may be brought up if they occur through the meeting.

**22/169 Agree Minutes from the last Recreation Ground meeting 17<sup>th</sup> May 2023.**

These had been previously circulated and were agreed to be a true and accurate copy. Proposed by Cllr Ogawa seconded by Cllr Armstrong all agreed.

**22/170 Matter's arising from the last meeting.**

All on this agenda.

**22/171 Public Open Forum (maximum 10 minutes)**

Questions to be noted and answered at the next meeting.  
No public present

**22/172 Summer village event – Kings Coronation event update**

Donation to the Oaks School for ingredients for the afternoon tea and support of the event.- Cllr Ogawa has been in contact with the school and it is likely to be £450 - £3 per person plus the materials for the cake stands which were £5 each so we were expecting £500.

The statements have been received and we are awaiting copies of the invoices, when this is clarified the account will then closed.

There would be a voucher for the Brewers and a donation to the Scouts. If there is still money in the budget it was agreed to propose that Cheryl received a donation for her help.

This was agreed by all.

**22/173 Bonfire event update**

There has been a meeting between Cllr Armstrong, Cllr Thorpe and Cllr Bottwood regarding the tickets and how to cover tracking the number of people attending the event.

It was thought to have festival wristband type bands for entrance and using other websites were discussed for ticket sales.

Volunteers were discussed and Cllr Thorpe has been in contact with Yovone Cook to get the refugees involved in this event. The community 360 section group are looking into this.

There is an effort being made by Cllr Ogawa to have regular contact with these refugees to have impromptu football matches with the refugees and villagers and this will be taken up on a regular basis.

There will be a meeting between the County Council the LPC and the refugees to see what they can help within the village with to make them feel more included.

The Oaks have been written to regarding the parking to see if their car park may be used for the extra cars.

Another field near the pub will also be looked into as another option.

Boxted Runners will provide us with some volunteers for the bonfire event.

Banners are being looked and is currently ongoing.

The joint Boxted fun run and the PTA was discussed and it was thought if the Boxted runners provide volunteers - 10 in addition to the runners already applied they can also have the sum up machines and the event the event for free.

Cllr Ogawa has spoken to John Palmer regarding sponsorship and he thought the people who had sponsored before are likely to do the same this year.

JackRabbit are willing to do the same deal as last year and staff costs would be an additional cost to consider. Discussions are still going on.

The Singer is booked for the event.

The beer is going to be the same price as last year, a keg has 100 pints in it.

There would be volunteers for bar staff and if there may be lower staff costings in the budget.

These options will be followed up and brought back to the bonfire meeting to discuss further.

Provisional booked – Burger van, doughnut van + 1 other a Mac and cheese van, and the coffee man. A site fee of £150 will be charged. The Pizza man has offered 10% of his takings he is a regular supplier in the village and this was thought to be fair.

Cllr Thorpe will check with the fish and chip van for their PLI

Toilet have been ordered for 4 standard and 1 accessible toilets £450 + VAT it was noted that they will need to have lights in them.

Beeline have offered us the same deal as last year, free supply and the LPC have the money collected from the slide but this will need to be manned.

Walkie Talkies definitely needed they came from Marks Tey Radios last year.

Event lighting- note for a request to go on Langham Locals for the supplier of last year's event lighting to get back in touch with the council.

Roger Hobday will be contacted regarding the other lights that he provided as to the same as for this year.

Cllr Ogawa was thanked for all her work and organisation that she has already put in to this event and what she has already achieved.

The Fireworks are likely to be in the same place as last year.

The car park structure was discussed and will be looked at in more detail at the next firework meeting. Cllr Thorpe will talk to Dynamic fireworks as to the boundary level to work with.

Impact Security will be contacted by the Clerk to book them if less than £750. Clerk to book Marks Tey Radio for the Walkie Talkies for the event if it is the same as last year.

It was agreed to have the rough budget ready by the August Finance meeting.

**22/174**

#### **Opening Event for play area**

There are still some issues with the roundabout which have been reported to the suppliers and are being looked into and repaired. This needs to be completed before the official opening will take place. This opening will be put off until a later date so this work can be completed.

Mike Rich has also reported this problem.

Kompan have agreed to provide "goody bags" for the event but will need numbers for this.

This may go ahead just before the end of school.

Wicksteed can be contacted to give us a price to repair the remedial work for their equipment. Bob Schofield will get a quote so the quotes can be compared with the ones already obtained.

There is an issue with the bins in the recreation area, the bins are getting full regularly and need to be emptied more often. There may an option to ask the LCC for the LPC to pay them to put these bags in the large bin they pay for commercially.

Clerk to contact Pinnacles to see about having the space between the fence and the hedge at the back of the play area. There will be 2 quote types obtained next year for cutting of the field and a price for also collection of the grass cuttings.

**22/175**

#### **Container repair/replacement**

Bob Schofield is still talking to Brewers regarding this.

**22/176**

#### **Recreation Ground Notices**

There has been some movement on the field hire.

At the moment we have 3 clubs wanting to hire the field, 1 from Boxted - these have been given the field to use on Sunday morning for juniors and Saturday mornings for training for juniors. Saturday afternoon for a senior game and the Sunday games would be mornings. The PLI has been obtained for Boxted and they will be given a contract for this.

There is another senior clubs who would like the field for training on a Tuesday evening and Sunday afternoon. There has been a meeting with Roman Rovers today with Cllr Armstrong and Cllr Thorpe and this club want to have the pitch Saturday afternoon and in the week for training. They have all been told that they would need to be in contact with the LCC for the car park and toilet/changing rooms hire.

The cost for training was discussed and the charges were also discussed.

The key or similar access will be agreed when the clubs have been agreed.

- 22/177**      **Maintenance Repairs of Wicksteed Kit**  
See above
- 22/178**      **Pre-School Expansion of play area update**  
This is being followed up and we will update when contacted back from the Pre-school.
- 22/179**      **Salt order for Winter**  
After a discussion it was agreed to have a pallet for the village. The LCC have been contacted to see how many they will need for the car park.
- 22/180**      **Items for the next agenda**  
Please let the Clerk know any items for this.  
Next meeting was agreed for Wednesday 19<sup>th</sup> July 7:30pm
- 22/181**      **Chairman closure of meeting.**  
Chairman closed the meeting at 21:50pm

Signed .....

CLlr Thorpe

Dated .....