

Langham Parish Council
Recreation Ground and Open Spaces Meeting
Minutes

Held at Langham Community Centre 7:30pm 11th March 2024

- 23/231** **Welcome and Apologies for Absence**
Cllr Bottwood welcomed everyone to the meeting.
No apologies of absence were received.
- 23/232** **Declaration of Members Interests**
Cllr Bottwood declared an interest in the grass cutting quotes.
No other declarations arose.
- 23/233** **Agree Minutes from the last Recreation Ground meeting 5th February 2024**
These had been previously circulated and were agreed to be a true and accurate copy. Proposed Cllr Ogawa seconded Cllr Armstrong All agreed. As Cllr Thorpe is no longer part of the council these were signed by Cllr Armstrong who was present at the meeting.
- 23/234** **Matter's arising from the last meeting.**
On this agenda.
- 23/235** **Public Open Forum** (maximum 10 minutes)
Questions to be noted and answered at the next meeting.
No public present.
- 23/236** **Quotes**
- Field Maintenance
Bin contract CCC quote for £1,220.18 reduced collection over the winter (Dec to March) or £1,458.60 for weekly over year. Contractor has been monitoring and there has low usage at the moment. The council agreed to go with weekly collection. Proposed Cllr Ogawa seconded Cllr Armstrong All agreed. The quotes for the grass cutting contract have been received and circulated to all councillors prior to the meeting. These were discussed in detail and more questions were raised for contractors. Clerk to contact all contractors with relevant questions raised.
- Container
Bob Scofield had made enquiries into this and reported these findings to the council. The council then decided to ask for other quotes. The same size at moment is in the region of £3,250. This does not include the cost of removal of the current container off site and disposal.
Specification was agreed for a quote for 1 single container unit at 8 x 20ft and a quote for 2 units joined together after being cut to fit current base. Removal costs for the existing container would also be requested. Contractors will need to have a look at site. Clerk to Speak to Alistair Piper-Hunter for sizes and contacts. On the agenda for the next meeting.

- Marquees

Decided to purchase one small and one large marquee.

Various sizes were discussed including a pop up style marquee. Suppliers considered at the meeting were:

Houseoftents.co.uk. and

Rockawnings.co.uk

Bob Schofield also had a quote to circulate.

Final costs and sizes to be confirmed, plus any additional quotes which may be required.

- Monument paving slabs pointing

One quote has been received and the council are still waiting for another quote. The village contractor will also be asked if he would like to quote for this. Terry Dawson will be contacted for the third quote.

- Picnic benches for Play Area

This item was discussed and it was decided to initially purchase one adult bench with a single wheelchair access. It was agreed that we should try to complete this installation before the Play Area opening event in on 20th April if possible. The bench will be placed inside the play area. There is an option to move the centre bin and place the bench at that location. The space will be inspected in order to finalise the required location. Quotes will be obtained for this. Action Bob Schofield and Cllr Bottwood. This will be brought to the next meeting. Quotes will be circulated to all members.

23/237

Bonfire event update

Accounts have been closed and will be reported on the website. A meeting was held with the firework company and various discussions took place regarding last year's event and requirements for this year.

23/238

Opening Event for play area new date

Enovert need to be informed of the date for event. Clerk was requested to email and pass this information on.

Goody bags from Kompan – John Hambrook - will be chased by the Clerk. The shop would be prepared to provide coffee, teas, cakes and ice creams. The profits would go to shop. Bob Schofield will coordinate this with Charlotte Parker.

23/239

Recreation Ground Events

- Classic Car Show – Sunday 22nd September will be booked.

- D-day 80th anniversary- Thursday 6th June 2024

This was brought up by a resident at the last meeting and the council were asked if they would be having an event to celebrate this. There has been information sent out from the government on this event. A copy of this detail was provided by Bob Schofield. There are beacon lighting plans for 9:15pm across the country on this day. It was discussed to have a bar arranged by LPC

and a small food truck in attendance The start time was agreed as 6pm. Some toilets will be hired from Karzees and will be booked. Colemans will be contacted for a BBQ quote.

We have been contacted by the Fun Run organiser Craig to hire the field and overflow car park on the 24th March, for 15 and 7.5miles races through Langham and Boxted. The charge will be the same as last year.

The council agreed for this to go ahead and the Clerk will contact the footballers to state that there will be no football on that Sunday, and will request the village contractor open and close the gates for the event.

Overflow car park request from the diabetes clinic have been received and they will be hiring the car park on the 14th May 2024.

Toilets – There has a meeting with the shop who highlighted an issue with people asking to use the toilet in the shop. People who use the play area and hirers of the field need the use of a toilet. Ideally, purpose built public toilets need to be provided. This will be put on the agenda for the next meeting. Cllr Bottwood will talk to the LCC at their next meeting. The committee all agreed to take this project forward and investigate the various solutions available. This would benefit all who use the centre and recreation ground. Proposed Cllr Armstrong second Bob Schofield All Agreed.

23/240

Roll away goals

These have now been constructed and the chains to secure these have also been purchased. Football clubs will be informed of the code for the combination locks by the Clerk.

23/241

Football update

The games have been reduced over the past month due to the weather and water-logged pitch. Hopefully the weather will improve and the games will be reinstated.

23/242

Skip for bonfire/container clearance

This will be undertaken when the field is able to be driven on.

23/243

Repair of Play area items update

These have now been completed and now discharged.

23/244

MUGA

Quotes and information will be given to the committee and will be circulated for next meeting.

Ongoing.

23/245

Tennis contract

Ongoing at moment, a template will be circulated that is used by other parish councils.

23/246

Shrubs for cabinet

The clerk has followed this up with Andrew Lipski from Gigaclear and he now has the correct forms to fill in and send to ECC for the plants. Clerk will follow this up.

23/247

Items for the next agenda

Toilets
Bus stop update after land registry findings
Above items.
Date of next meeting to be confirmed

23/248

Chairman closure of meeting

The meeting was closed at 10pm

Signed

Cllr Bottwood

Date