

Langham Parish Council
Recreation Ground and Open Spaces Meeting
Minutes

Held at Langham Community Centre 7:30pm 15th April 2024

Attendees: Cllr Bottwood, Cllr Armstrong, Cllr Ogawa and Bob Schofield.

Present: Clerk – Carol Harbach

24/001 Welcome and Apologies for Absence

Cllr Bottwood welcomed everyone to the meeting.

No apologies of absence were received.

24/002 Declaration of Members Interests

No declarations arose. Any declarations may be brought up if they occur during the meeting.

24/003 Agree Minutes from the last Recreation Ground meeting 11th March 2024

These had been previously circulated and were agreed to be a true and accurate copy.

Proposed Cllr Armstrong seconded Cllr Bottwood All agreed.

24/005 Matter's arising from the last meeting.

All on this agenda.

24/006 Public Open Forum (maximum 10 minutes)

Questions to be noted and answered at the next meeting.

No public present.

24/007 Events

- Opening Event for play area update (including picnic bench provision)
Mascot costume being followed up by Cllr Ogawa. The possible cost is approx £80 with £50 deposit. Ongoing.
Various plans were discussed for day. The new Bench has arrived and the seats will be added in time for the event.
- Classic Car Show – new date is being organised for the event as the 22nd Sept has been double booked the new date is to follow.
- D-day 80th anniversary - Thursday 6th June 2024 – Boxted Airfield are having a celebration on 9th June on Boxted Museum site.
Langham celebration is starting at 6pm and the Beacon lighting is at 9pm.
The owner of the Fish and Chip van that attends on a Friday at the LCC will be contacted to see if they are available for the event. The Clerk will write to him and find out if they are available. Contact for Boxted Legion pop-up bar to be sent to Clerk from Charlotte Parker.
- Bonfire Night – Payments are now finished for last year. Dynamic fireworks have had a meeting with the PC and discussions have taken place as to where the fireworks may be let off this year.
The date for the event needs to be confirmed and a booking made for the 3rd November.
Action Cllr Armstrong and Cllr Bottwood.

24/008 Public Toilet Requirement

This will be investigated in more detail, some details were circulated and will be looked at further. A cleaning and maintenance contract will be needed if the self-cleaning option is not taken up. Anglian Water will be contacted to advise on the sewer manhole locations and arrange a site visit so that the preferred site for the toilet can be agreed. Bob Scofield will find the contact details to pass on to Cllr Bottwood. Ongoing.

- 24/009 Skip for bonfire/container clearance**
The field will be inspected again and then a date for the skip will be looked at. 6yd skip prices will be looked into. A provisional date was discussed for the 10th to 19th May.
- 24/010 Disposal of old goalposts**
These will need to be cut up and disposed of. This will be looked into. Bob Schofield will make enquiries.
- 24/011 Recreation Ground Extension**
The old map has been distributed and uses of the land that is available were discussed further. Ideas for the use of this land will be brought to the next to meeting. Ongoing
This land may be part of the S106 discussions with CCC.
- 24/012 Marquees**
One Pop-Up Marquee has been purchased this is 3m square and will be used at the play area event. We will need another larger one (10 x 5m) for future events. This was agreed and this will be purchased shortly.
- 24/013 Bin contract with CCC to be signed**
This has been discussed and circulated. It was agreed and then signed. This will be forwarded to CCC by the Clerk.
- 24/014 MUGA**
Previous quotes have been circulated to the committee. A basic specification will be produced and re-circulated so that previous quotes can be refreshed.
The specification/tender will need to go on the Public Contract site when agreed.
This was discussed further and will be taken forward when the specification has been agreed. Ongoing.
Cllr Armstrong and another Cllr will progress this project as the main leads. Further discussions will be undertaken with the suppliers and the Tennis club will be contacted for their input.
- 24/015 Tennis contract**
This will be progressed and the PC will sit down with the Tennis Club to discuss this further. Ongoing.
- 24/016 Grass Cutting contract agreement**
This had been discussed and circulated, it was agreed and then signed. Clerk to forward to Moser Groundcare.
- 24/017 Container quote**
The quote that was followed up after the last meeting came back to the PC and the contractor was not interested in the work. Other container companies will be contacted. This is ongoing.
- 24/018 Village event update**
This was discussed earlier and put on hold at the moment as there is the Car show, playground opening event and D-Day event currently being organised.
- 24/019 Shrubs for Gigaclear cabinet**
Cllr Barber and Andrew Lipski have both been chased by the Clerk and this is ongoing.
- 24/020 Items for the next agenda**
See above
Rospa playground inspection.

24/021

Chairman closure of meeting

Meeting was closed at 9:15pm Next meeting to be confirmed

Signed

CLlr Bottwood

Date