

Draft Langham Parish Council Finance Committee Meeting  
6<sup>th</sup> March 2024 Langham Community Centre 6pm

**Attendee** Cllr Bottwood, Cllr Armstrong, Cllr Brockman

**Present:** Carol Harbach - Clerk

**23/97 Welcome and Apologies for absence**

Cllr Bottwood welcomed everyone to the meeting.  
No apologies were received.

**23/98 Declaration of Members Interests**

None arose. Any declarations may be brought up if they occur through the meeting.

**23/99 Agree minutes from the last Finance Committee last meeting held on 5<sup>th</sup> February 2023**

These had been previously circulated and were agreed to be a true and accurate copy. Proposed by Cllr Armstrong seconded by Cllr Brockman all agreed.

**23/100 Matters arising from the Finance Committee meeting 5<sup>th</sup> February 2024**

Items are on this agenda.

**23/101 Public Open Forum (maximum 10 minutes)**

Questions to be recorded and answered at the next meeting  
No public present.

**23/102 Review Expenditure and Income for sign-off at the next Parish Council meeting in accordance with LPC Financial Regulations**

The flagpole estimates were discussed and agreed to go with the lower priced and local company. This was agreed proposed Cllr Brockman seconded Cllr Armstrong All agreed. Company will be contacted to go ahead with work.

|  |           |
|--|-----------|
| Clerk Salary Feb 24                                      | £982.56   |
| NI & Tax   | 48.93     |
| Contractor invoice for Feb 2/24                          | 126.00    |
| James Todd & Co payroll invoice 69346                    | 26.40     |
| Langham Community Centre Hall hire Inv SI-5768           | 126.00    |
| Community Heartbeat trust – phone line for defibrillator | 120.00    |
| Wicksteed Leisure Ltd – maintenance works to play equip  | 806.69    |
| James Building Services Ltd – flagpole repairs           | 432.00    |
|  | =====     |
| Total  | £2,668.58 |

| <u>Balance as at 29<sup>th</sup> Feb 24</u> |             | <u>Current account 29<sup>th</sup> Feb 24</u> |              |
|---|-------------|---|--------------|
| Community Account 30553093                  | £ 25,728.81 | Income  | £ 126,960.56 |
| Savings account 30553085                    | 114.93      | Expenditure                                   | £ 124,705.52 |
| Tennis account 50634468                     | 15,145.36   |   |              |
| Bonfire account 40553182                    | 16,420.46   | <b><u>Income received in March</u></b>        |              |
| LCC S106 80168297                           | 73.92       | Repayment CCC S106 £ 3,094.50                 |              |
|   |             | For Mobile Goals                              |              |
|   | =====       | =====   |              |
|   | £ 57,483.48 | Total   | £ 3,094.50   |

These were agreed. Proposed Cllr Brockman seconded by Cllr Armstrong All agreed.

**23/103**

**Bonfire Night Statement**

Final review and discharge of statement.

Colchester Mortgage Company sponsorship money has come through in the sum of £250.

Impact Security has still been chased but no invoice has been received to date.

Update on the spreadsheet was discussed and then signed off and the details will be put on the parish website.

**23/104**

**S106 Matters**

- Picnic Benches & bases for Play Area

This will be picked up at the RG committee meeting but has been aligned with funding from S106 projects.

- Purchase of Marquees

This will be picked up by the RG committee meeting and has also been aligned with funding from S106 projects.

**23/105**

**Flag pole repair**

The left-hand flagpole foundation plate at the USAAF monument needs to be secured as the pole was swaying and thought to be dangerous. The pole has been taken down and removed from the site until work is undertaken to securely hold the pole. Two quotes have been obtained and were discussed further.

It was decided to recommend to the council that the lower quote was taken up and the work undertaken.

**23/106**

**Credit Card usage**

The code will need to be activated by putting the card through a cash dispenser. The clerk will complete this.

The first statement has been received and the invoice for the goal chains has not yet been added.

**23/107**

**Items for the next agenda**

Any items are to be given to the Clerk

**23/108**      **Date of next meeting**  
To be confirmed.

**23/109**      **Chairmans closure of meeting**  
Meeting closed at 7:20pm

Signed .....

Cllr Bottwood

Date .....